

33 E. Broadway Meridian, ID 83642 208-884-5533 www.meridiancity.org

## **Planning Application Types & Process**

Within the City of Meridian, land use and zoning permits are divided into two categories. The table below lists the land use and zoning applications depending on the type of approval required, either administrative or hearing level.

Administrative applications are reviewed and approved by the Planning Director and staff. Hearing level applications require a public hearing or public meeting where the Planning and Zoning Commission or City Council or both can review the application in a public forum. While all applications are processed and reviewed by the planning staff, final determinations and approvals on hearing level applications are made by City Council or the Planning and Zoning Commission.

#### **Applications for Administrative Approval**

Accessory Use – Day Care (Family) (AUP) Accessory Use – Provision of lessons or instruction to a group of seven (7) or more (HOSC7) Accessory Use – Home Occupation (HOSC) Design Review (DES) Alternative Compliance (ALT) Certificate of Zoning Compliance (CZC) Certificate of Zoning Compliance – Change of Use (CZCU) Conditional Use Permit Modification – Director (MCU) Director Determination (DD) Landscape Plan Modification (LPM) Private Street (PS) Property Boundary Adjustment (PBA) Use Zone Encroachment (UZEP) Portable Sign (PSIGN) Time Extension – Director (TED) Vacations (VAC) Zoning Verifications (ZV)

#### Applications for Hearing Level Approval

Annexation & Zoning (AZ) City Council Review (CR) Comprehensive Plan Map Amendment (CPAM) Comprehensive Plan Text Amendment (CPAT) Combined Preliminary/Final Plat (PFP) Conditional Use Permit (CUP) CUP Modification – Commission (MCU) Development Agreement Modification (MDA) Final Plat (FP) Final Plat Modification (MFP) Miscellaneous (MI) Planned Unit Development (PUD) Preliminary Plat (PP) Rezone (RZ) Short Plat (SHP) Time Extension – City Council (TECC) Time Extension – Commission (TEC) UDC Text Amendment (ZOA) Vacation - right of ways & easements (VAC) Variance (VAR)

Use the corresponding flowchart below to view the general process for obtaining approvals. If you have questions or need assistance please contact the Planning Division. Applicants are encouraged to contact the Planning Division to verify the type of approval and the associated application and checklists required.



### **Community Development – Planning Division**

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# Administrative Review





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# **Hearing Level Review**

